

# MyLearn Basics:

## Submitting Assessments in MyLearn

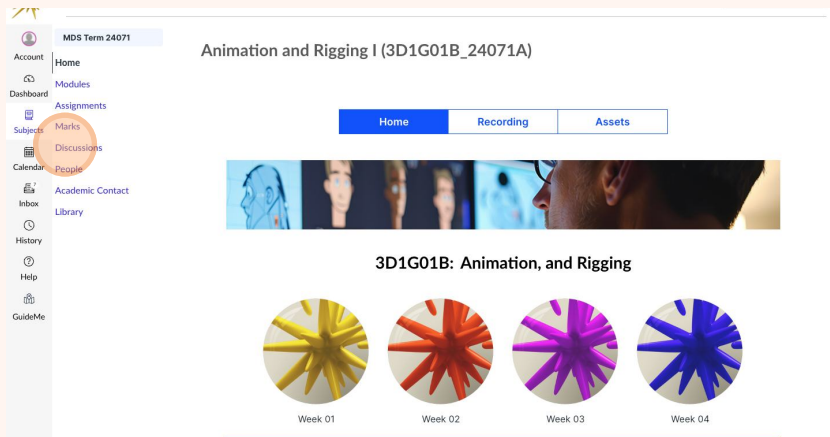
### Access your assessment briefs

1

Log into **MyLearn**.

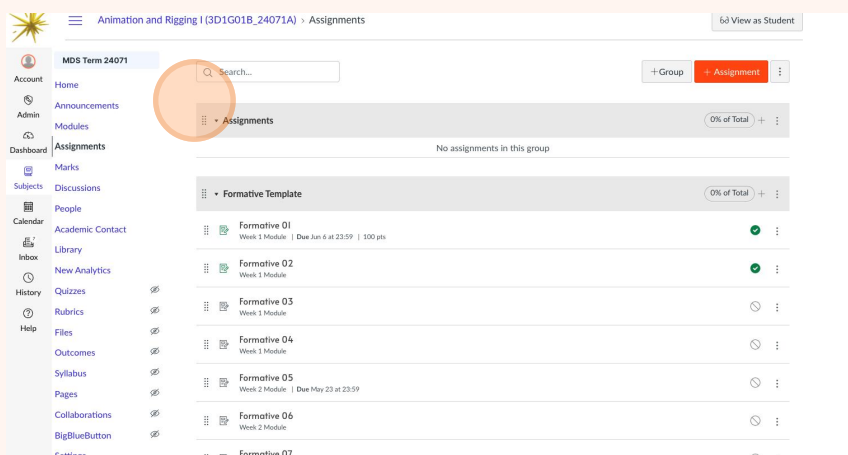
2

Look for Assignments in the left-hand side subject menu.



3

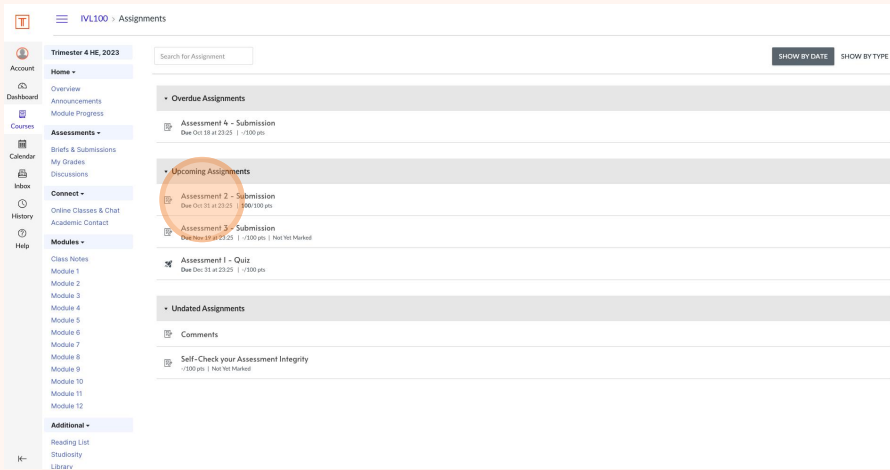
Here you will see a list of all the assignments you need to complete, and you can simply click on each one to view their briefs. Your Assignments area may look different depending on which component you are in.



# Submit your assessment

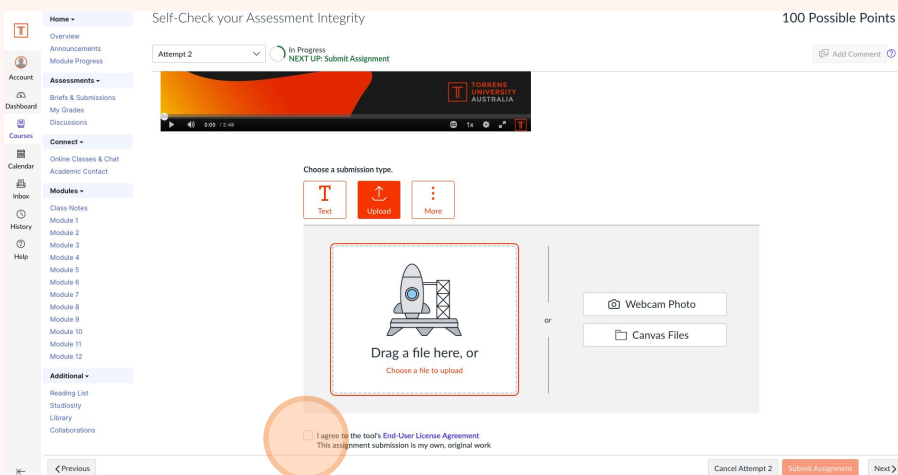
1

Head back to the main Assignments page and find the assignment you need to submit. Select the task to open the 'Assignment Submission Point'.



2

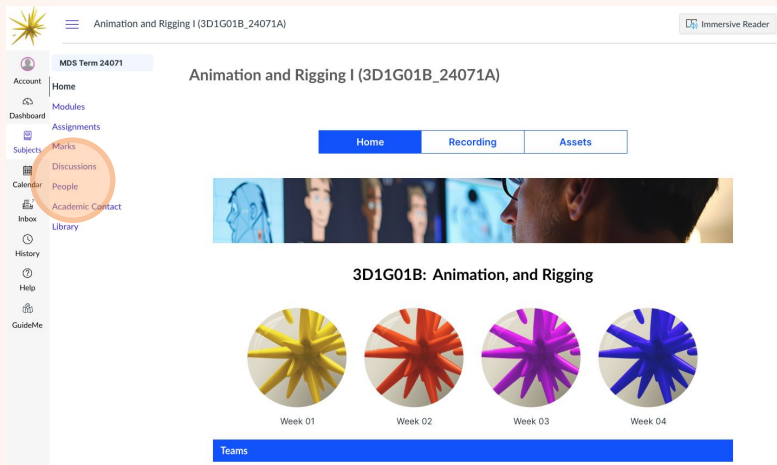
Read the details and scroll down to the bottom of the page where you will find the upload window. Simply drag and drop your files into the box or select them using your file explorer by clicking "Choose a file to upload". **Be sure to tick 'I AGREE TO THE EULA' before submitting.**



## Check your marks after submitting an assessment

1

Once your assessment has been marked you will receive a notification on your Dashboard and can navigate to Marks.



2

Click My Marks, and you will notice your score out of 100 next to the assessment you submitted, along with a rubric button which you can click to see what grade you got for each assessable criteria, and a comment icon which you can click to read your feedback.

